

POSITION DESCRIPTION

TITLE: Associate Minister **Full-time or Part-time** Full-time

PURPOSE/RESPONSIBILITIES/WORKING RELATIONSHIPS

You have been called to ministry. And the questions you might be asking now are: who are the people you have been called to serve and what form does your ministry take?

St. Andrew's Presbyterian Church has an opening for the position of Associate Minister. Located in the heart of downtown Toronto, St. Andrew's members come from diverse backgrounds and various socio-economic stratum.

As Christians, we know that we are called to be disciples of Christ, but we often wonder how we are able to live this out, in the time and place we find ourselves in this modern world. What does it look like for the young, emerging adults grappling with the meaning of community and the role of faith in their life? What thread is God weaving amongst those groups that are marginalised, new Canadians and everyone in between? What will it take to bind us into a loving community? How do we help Christians meaningfully engage with biblical and theological reflections that relate to our everyday lives? If you have a passion to discover what this all means and want to be involved with a dynamic congregation who are eager to learn, grow, and live out the gospel truth, then we are looking for you to be a part of our ministerial team.

Core Responsibilities:

Work with church leadership to build upon the church's vision of expanding community involvement and enhancing outreach programs while supporting the congregation in the formation of their faith through engagement with scripture.

The Associate Minister would be called to serve with a specific focus on community outreach such as our current Out of the Cold and Refugee Support programs and faith formation for adults, children and youth. The Associate will be called upon to help lead in worship, with occasional preaching. The Associate will serve under the direction of our current Senior Minister, The Reverend Dr. William Ingram. The Associate would work alongside Rev. Ingram, the Session, the ministerial team, and lay leaders as St. Andrew's steps into the future with a strategic plan. The strategic plan calls for a focus on hospitality and worship, accessibility and technology, and programming for young adults and families.

Skills/Abilities:

Be a trustworthy and innovative leader who partners with ministries to further our mission.

Exhibit strong leadership abilities and experience in building, training and maintaining teams including volunteers, staff, and church partners.

Be able to work autonomously, while functioning as part of our larger staff and pastoral team.

Possess excellent organizational and time management skills and be able to prioritise multiple demands.

Demonstrate excellent written and verbal communication skills, with an ability to relate to others with ease.

Employ strong interpersonal skills and be adept at working in large and small social settings with appropriate levels of confidence.

Demonstrate experience serving diverse and marginalised communities with empathy and compassion.

SPECIAL QUALIFICATIONS

What additional qualifications, if any, are essential in this position such as education, experience, certification.

Qualifications:
Completed MDIV
Ordained or eligible for ordination within The Presbyterian Church in Canada

OTHER FULL AND PART-TIME STAFF

Name	Title	Full or Part-Time
Reverend Dr. William G. Ingram	Senior Minister	Full-time
Dan Bickle	Director of Music/Organist	Full-time
Diana Veenstra	Church Manager	Full-time
Marcela Villalobos	Ministry Admin Coordinator	Full-time
Maggie MacGregor	Communications Coordinator	Part-time
Andriejus Simkus-Sukauskas	Online Service Editor	Part-time
Daniel Hoogsteen	Faith Formation Coordinator	Part-time
Kate Ingram, Sheida Ebrahimi	Nursery Coordinators	Part-time
Marc Roberts	Property Supervisor	Full-time
Adrian Espina	Custodian	Full-time
Ugyen Talha	Custodian	Full-time
Adrienne Prinsen	Custodian	Part-time

PREVIOUS MINISTERS

How long has the position been open? 1 month

Contact information of most recent associate minister

Name: The Reverend Dr. Robert Faris Dates served in congregation: 2012-2023
 *Interested applicants should contact Emily Bisset, the Interim Moderator, for contact
 Address: information for the Rev Faris. Her email is Calvin.minister@gmail.com
 City: _____ Province: _____ Postal Code: _____
 Email: _____ Telephone: _____

List 3 additional previous associate ministers

Name	Dates Served
The Reverend Dr. George Vais	1998-2010
The Reverend Michael Barnes	~ 1993-1997

COMPENSATION

The attached table provides minimums for the Presbytery of East Toronto.

 \$ Annual cash stipend or salary (including travel and housing allowance) commensurate with candidates experience and qualifications.
\$ 1000 Continuing Education allowance

OTHER CONSIDERATIONS

Length of vacation: 5 weeks
 Length of study leave: 2 weeks

Interested candidates are invited to submit a cover letter and personal profile/current resume to the Interim Moderator:

The Reverend Dr. Emily Bisset
 Calvin Presbyterian Church
 23 Delisle Avenue
 Toronto, ON, M4V 1S5
calvin.minister@gmail.com

Presbytery of East Toronto
Report of the Administration Committee
Budget and Minimum Stipends and Allowances 2023

Minimum Stipends and Allowances, 2023

Table A:

Category	1	2	3
	Ordained Ministers and Lay Directors of Institutions	Diaconal Ministers & Lay Missionaries with <u>special</u> <u>training</u>	Lay Missionaries
<i>Increment per year of service</i>	<i>963</i>	<i>887</i>	<i>805</i>
Starting Stipend 2022	46,684	43,932	41,189
After increment 1	47,647	44,819	41,994
After increment 2	48,610	45,706	42,799
After increment 3	49,573	46,593	43,604
After increment 4	50,536	47,480	44,409
After increment 5	51,499	48,367	45,214
After increment 6	52,462	49,254	46,019
After increment 7	53,425	50,141	46,824
After increment 8	54,388	51,028	47,629

Table B:

Minimum Housing Allowance	\$ 19,260
Minimum Utilities Allowance	\$ 3,500